



**NAME OF POSTHOLDER: TBA**

**JOB TITLE: Sports Leader**

- JOB PURPOSE:** To support, train and assist pupils during extra-curricular physical education activities
- Line Management:** Mr Beamish and Miss Thomas
- Liasing With:** Headteacher, Senior Leadership Team, School Staff and Mr Beamish

### **SCHOOL ETHOS**

- Work with Mr Beamish and Miss Thomas to promote a love of physical exercise.
- Promote the school and celebrate its success at every opportunity.
- Promote the use of ICT and computing as a tool to enhance learning across the curriculum.
- Promote the importance of a healthy lifestyle.

### **PASTORAL CARE**

- To develop positive relationships with children and staff.
- To understand and support key school policies including the Physical Education Policy and Behaviour Policy and alert school to any issues that you become aware of.
- To use school equipment responsibly and appropriately.

### **KEY SKILLS AND PERSONAL QUALITIES**

- Good knowledge of skills, sports and team work.
- Ability to work well as part of a team.
- Good organisation skills.
- Leadership abilities.
- Confident communicator, both written communication and spoken.
- Excellent behaviour, attitude and attendance.

### **SPECIFIC DUTIES**

Throughout your role as a Sports Leader you may be asked to do any of the duties outlined below.

- To organise and lead small games and activities that can be used as part of team building exercises across the school during PE lessons, at lunch time clubs and after school clubs.
- To demonstrate an interest and knowledge of a range of sports and activities for children to take part in across school both during the school day and for after school clubs.
- To plan, organise and lead after school club sessions, with the support of Mr Beamish, or another member of staff.
- To attend regular meetings. This will include Sport Leader meetings at your school and in the community. Meetings may also include training on different sports.

- To be able to verbally communicate clearly and appropriately to pupils across school. This may be in a small group, a classroom or leading whole school assemblies. You will need to communicate with pupils and staff at Hopwood, pupils and staff from other schools and other professional people the Sports Leaders may work with e.g. Freddy fit, specialist sports coaches, dance teacher etc.
- To be able to communicate clearly in writing. This will include writing match reports and activities you have been involved in, which will be uploaded to the school website and informing our school community of your role.
- To support Mr Beamish and other members of staff in keeping accurate records of matches and fixtures. This includes taking photographs and videos to evidence sessions.
- To support Mr Beamish in the use and organisation of equipment and the school team kit.
- To promote a healthy lifestyle and support pupils and staff during the school year to make sure that everyone is educated to make the right choices.

This job description is subject to amendment from time to time but only after consultation with you.

## **SIGNATURES**

This job description is correct at the date as signed below but it may be reviewed in response to, or in anticipation of any changes in curriculum or as the role develops. You will be consulted and any changes to the role would be discussed with you.

Signed \_\_\_\_\_  
(Sports Leader)

Dated \_\_\_\_\_

Signed \_\_\_\_\_  
(Mr Beamish)

Dated \_\_\_\_\_

Signed \_\_\_\_\_  
(Mrs Sarginson, Headteacher)

Dated \_\_\_\_\_